**DELIVERY CHECK LIST**

Remove all food, water, ice, oil, etc. from the piece of equipment being removed.

Disconnect the old piece of equipment from all utilities (gas, electric, water drain, etc.).

Clear a path to the delivery space, removing all objects (mats, cords, other equipment, etc.) that could cause a tripping hazard.

Clean the area around the delivery space – vacuum, sweep or mop the area where the new unit will be placed.

Make sure someone 18 years or older is present during the delivery

Inspect the new unit for any damage or dents and make note of this on the delivery documents